

**Town of Warwick  
Selectboard  
April 9, 2018  
Minutes**

Members present: Dawn Magi, Lawrence Pruyne, James Erviti

Others present: Town Coordinator David Young, Town Secretary Rosa Fratangelo, Planning Board member Ted Cady, Fire Chief Ron Gates, Fire Fighters Mike Mankowsky and Robert Masterson, Moderator David Koester, John Rodgers, Bill Lyman, Max Marcus (*Greenfield Recorder*)

I. Call to Order

**Chair Pruyne called the meeting to order at 6 p.m. in Town Hall.**

**II. Minutes**

Magi MOVED to approve the minutes of March 26, 2018 as printed. Erviti SECONDED. Motion CARRIED 3-0-0.
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III. Presentations and Discussions

- 1. Chapter 268A:20D Exemptions** —Because he is a School Committee member, Young recused himself from the discussion and left the room. John Rodgers came before the Board again to request an exemption. Pruyne said that he had spoken with Town Counsel who told him that no one who works more than 800 hours for the School District is eligible for an exemption. Rodgers said that he was only seeking an exemption as a member of the PVRSD School Committee and not for his part-time employment as a custodian. Pruyne noted that there are proposed changes to the District agreement to be voted on at the Annual Town Meeting, one of which would prohibit District employees to serve on the School Committee. He said that this matter could either be voted on tonight or put off until after the Town Meeting. There was a consensus of the Board to table this issue until after the Annual Town Meeting. Rodgers said that he will have to resign because the allotted 60 days will expire prior to the Town Meeting. He noted that he has served on the School Committee for ten years and does not intend to seek

re-election. Rodgers said that he might request a time exemption, and said that he appreciated the Selectboard's time in hearing him on this matter.

2. **Update on Contracting for Town Accounting Services**—Erviti said that he has heard nothing further from BMAG, and he presumed the process was on track for BMAG to assume the Town Accounting services on July 1, 2018.
3. **Meeting Behavior Guidelines** —The Board needed more time to review the draft guidelines, so Pruyne said the subject will be taken up at the next meeting.
4. **Annual Town Meeting Warrant** —The Board reviewed the Draft Annual Town Meeting Warrant and Omnibus budget. Young said that Article 28 is the petition article submitted asking the Town to accept the new Fire Station. He explained that, per Town Counsel, the Selectboard must put the article on the warrant and it is incumbent upon them to perfect the language in order to make the article actionable. Young said that the new fire station has been a project of the non-profit Firemen's Association, but once it is owned by the Town, we must pay prevailing wage. Fire Chief Ron Gates said that the 24' x 80' addition, which will house the communications room, training room and bathroom needs to be completed, which will include pouring the floor and plumbing. He noted that the Firemen's Association raises about \$2,000.00 a year and has spent about \$115,000.00 so far on the new building. Young noted that we are very fortunate that many of our firefighters are also contractors and can work on the building as town employees for their town pay rate. He also said that there is a MEMA grant from which funds can be used on the new fire station building. Erviti said that the money is sitting waiting to be used and this would be an excellent use of the funds.  
There are also other articles for the Fire Department involving transfers from Capital Stabilization: \$2,800.00 for SCBA fire fighter air packs, \$2,500.00 grant match for public safety communication equipment, and \$5,000.00 for Fire Department turn-out gear. Article 25 asks for the removal of the words "Mack Truck" from the previously voted Article 17 of the May 4, 2015 ATM.  
Bill Lyman said that he wants to see the new fire station building serve the town for the next 50 years. Mike Mankowsky said that he had thought they could use the work model of the Highway Department when doing projects for the town. Erviti said that they can as long as they act as members of the Fire Department and not the Firemen's Association.

Ted Cady of the Planning Board spoke about the incomplete motor vehicle penalty By-law guidelines. He wanted to change "The Enforcement" to "The Proposed Enforcement" for the purpose of clarification for the voters. Cady outlined all the legal requirements for zoning by-laws. He noted that the Building Inspector is the enforcing authority for zoning by-laws.

Young said that the way in which revolving funds are authorized changed due to 2016 legislation, so at this year's Annual Town Meeting we must adopt revolving funds as general by-laws. Young said that the only new revolving fund is for elections so that funds from the State to off-set the cost of certain elections can be used to pay the election workers.

Young said that the proposed changes to the PVRS District Agreement should appear on the ATM warrant, and that he will continue to work on it. He noted that he doubts all four towns will vote to adopt the exact same language. Pruyne asked if it was truly in our best interest to have just one representative on the School Committee. Young said that 12 members is too many; Warwick currently has three members. Young stated that the School Committee members represent education and not just the towns.

The draft omnibus budget was discussed next. There is a \$500.00 reduction in Town Secretary pay, the Town Accountant budget is down by 16%, the Tax Collector budget is reduced by 4% due to the removal of the certification incentive, and Town Hall expense is down by 8.1%. The Town Clerk budget is up by 25.4% due to three elections and early voting. The Conservation Commission budget is increasing by \$100.00 for training and travel. Overall, General Government is down by \$6,531 (3.2%). Public safety, the Highway Department and the ambulance are level-funded. Total Human Services is down \$1,794.00 (10.9%). Total Culture/ Recreation is up by \$225.00. Young said that the Board of Health will move some funds to a line item for water testing. In the Education category, PVRS is up \$25,712.00 (3.2%) and the Tech School is up \$17,049.00 (14.1%) due to the enrollment of one more student. The Total Education budget is \$980,447.00, which is up \$42,484 (4.5%). The total omnibus budget is \$2,003,505.00, up \$36,791.00 (1.9%).

Young spoke about the contributory health insurance, noting we might do better reverting back to the Hampshire COG and said we need to have a question on the Annual Town Election ballot to accept MGL 32B:10. He said the total of all money articles is \$60,700.00 which is down by \$60,700.00 (50.1%) compared to FY 18.

The road salt ban was on the draft warrant as Article 29. Erviti said that we don't yet understand all the data from this winter and to vote a salt ban could be premature and costly if the ice accumulation has to be specially dealt with.

Magi VOTED to eliminate the salt ban article from the Annual Town Warrant. Erviti SECONDED. Motion CARRIED 2-0-0.

Pruyne had recused himself from this discussion because his well is affected by salt.

**5. Coordinator Report**—Young said that the Board needs to vote to authorize the Chair to sign a MOU that permits FRCOG to provide technical assistance on Green Communities activities.

<p>Magi MOVED to authorize the Town Coordinator to initiate FRCOG fuel bids. Erviti SECONDED. Motion CARRIED 3-0-0.</p>	<p>Young said that Verizon has made an offer to replace the wires with fiber from the Fire Station to the Orange town line, replace the box at the Fire Station and add another box. He asked the Board to agree to have Town Counsel withdraw our complaint without prejudice against reapplication for a future action against Verizon.</p>
<p>Erviti MOVED to withdraw the complaint regarding Verizon with the stipulation we may re-file if problems arise. Magi SECONDED. Motion CARRIED 3-0-0.</p>	<p><b>6. Selectboard Reports</b>—Pruyne said that the Fire Chief has estimated that \$30,000.00 are needed in materials for the new fire station. Young noted that the floor needs to be poured and plumbing also needs to be done.</p> <p><u>IV. Adjournment</u></p>
<p><b>At 7:57 p.m. Magi MOVED to adjourn. Erviti SECONDED. Motion CARRIED 3-0-0.</b></p>	

Documents consulted at this meeting:

- \*Draft Minutes of March 26, 2018 Selectboard meeting
- \*Coordinator Report dated April 5, 2018
- \*Warwick Departmental Revolving Fund By-law
- \*FY 19 Proposed Broadband Budget
- \*Capital Stabilization Sources and Uses
- \*Proposed changes to Section I The Regional School District Committee
- \*Incomplete Motor Vehicle Penalty By-Law
- \*FRCOG Memorandum of Understanding by and between FRCOG and Town of Warwick for Municipal Energy Coordination Services
- \*Capital Planning Policies
- \*DRAFT Annual Town Meeting warrant and Omnibus Budget for May 7, 2018 ATM